



1741 Pine Valley Road, Vienna, VA 22182

www.westbriarpta.org

General Assembly Meeting

MINUTES

Date: 2/8/19

Time: 9:30 AM

Place: Cafeteria

In Attendance

- Meeting was called to order by Jennifer Sellers
- See attached PTA Meeting Sign-In Sheet for list of members in attendance.
- PTA Board Members Present: Jennifer Sellers, Jenni Bae, Deirdre Naughton, and Julianna Lieu

Address by PTA President

- November 1, 2018 Meeting Minutes from the last PTA General Assembly meeting were presented. Suneeta Rana motioned to approve them, and Jenni Bae seconded the motion.
- Upcoming Events:
 - ~ Dining for Dollars – Zoe's is the next vendor on Feb 12
 - ~ Westbriar Spelling Bee – hasn't been held in a couple years. Will have about 30-40 participants. Need to be in 3rd grade to participate. Registration closed in December. There's a study packet for each participant.
 - ~ Science Fair registration opens on Feb 15 and closes on March 29. The fair will be held on April 11-12. Any grade can participate. Non-competitive atmosphere. Kids present to fellow students during school for a couple hours and then present to parents and teachers after school hours.
 - ~ International Night: cost of admission is a dish to share to feed 6-8 people. Still a few spots left for kids to do a performance.
 - ~ Need volunteers to be part of a committee to run the following events:
 - Book Fair
 - Marquee – volunteer to change the sign monthly
 - Dining for Dollars – coordinate dates with vendors, create flyer, make copies for Wednesday folder
 - Kindergarten liaison – host two play dates and answer any questions
 - Walk to School – order tokens, organize days, stand outside to distribute

Principal's Report

- Working with Shreevewood for Staff Basketball game. Event date has not been finalized yet.
- Having a fall and spring grant is appreciated by the teachers rather than just one fall grant.

Treasurer's Report

- Budget is looking fine.
- Made more money than budgeted for Book Fair.
- \$20K has been allocated to the spring grant application process. The following are examples of some of the grant awards:
 - ~ Purchase document cameras
 - ~ Purchase a wireless microphone for the library
 - ~ Replenish Kindergarten book bag books
 - ~ Purchase a one-year license to Dreambox (half of the cost was paid for by WES)
 - ~ Purchase book kits
 - ~ Purchase wiggle chairs

Taxes were sent out

Other

- Second shade structure is going to be built on the other side of the playground by this spring.
- Summer camps run by PTA or Fairfax County will return to WES now that there are no more capital improvements being done to the building and site.
- Have Jenni email Judy Owino details on how to sign up to PTA

Next Meeting

- Heather Koo motioned to adjourn the meeting and Valerie McFalls seconded the motion.
- Meeting was adjourned at 10:20 AM.
- Next meeting will be held on March 7, 2019 at 7:00 PM in the Library.