



1741 Pine Valley Road, Vienna, VA 22182

www.westbriar.org

General Assembly Meeting

MINUTES

Date: 5/30/19

Time: 7:05 PM

Place: Library

In Attendance

1. Meeting was called to order by Jennifer Sellers
2. PTA Board Members Present: Jennifer Sellers, Deirdre Naughton, and Katie Chernyak

Address by PTA President

1. April 12, 2019 Meeting Minutes from the last PTA General Assembly meeting were presented. They were approved except for one correction: there was \$4,000 left in the PTA budget after purchasing shade for the playground, not \$7,000.
2. 2018-2019 PTA Accomplishments:
 - a. Enrichment Programs continued to flourish, especially foreign language programming that was expanded to a full year of instruction (rather than 3 separate registrations.)
 - b. Membership changes – All memberships run from the beginning of the school year, no matter when that member joins. This way, most renewals happen at once.
 - c. Staff grants – The PTA allocated \$20,000 in grants to teachers this year. The process was not done on a rolling basis, as in the past, but there were two deadlines for submission. Dreambox, a school-wide online math program, and STEM carts were purchased for WES by the PTA through grants.
 - d. Dining for Dollars happened monthly, and will again next year. Trish Vanstory will follow up with Zoe's Kitchen for a check.
 - e. Community Events
 - i. International Night entertained several hundred people with less than \$500 in expenditures – it was a great event.
 - ii. Halloween Bingo Night was successful again this year, an old favorite.

- iii. Staff Basketball Game was a great unifying project and morale booster.
- iv. Back to School Family Fun Night was very well attended. We will increase the amount of games offered next year, if possible.
- v. 5k Run/1 Mile Walk ended up having nearly 900 participants. It was a huge day and brought in \$24-25,000 – about \$5,000 over what was budgeted. Trish Vanstory moved for the PTA to give another \$2,500 to Scout Hughes, above and beyond the \$5,000 that the PTA had already committed to give Scout and StillBrave. Pam Konde seconded the motion and it passed unanimously.
- vi. Skate Night was well attended and enjoyed
- f. Programs
 - i. Community Garden was started by Amanda Aragon, a landscape professional and WES parent who has committed to maintaining this project for the next 11 years while her children follow through WES. Amanda has different lessons for all the grade levels. We hope for more class participation with the garden.
 - ii. Spelling Bee was brought back this year. There is a study guide provided, so preparing a student is simple.
 - iii. Odyssey of the Mind – WES team went to state competition this year.
 - iv. Science Fair was well attended.
 - v. Walk to School program did not do a whole lot this year, but can have a serious positive effect on the Kiss and Ride line.
 - vi. Teacher Appreciation Week worked well this year, despite a snafu with room parent emails. The PTA purchased hats for all WES staff.
 - vii. Reflections is a national PTA art contest. WES had 12 entries
- 3. 2019-2020 PTA Board Member elections
 - a. There is a motion on the floor to nominate the following Board Members
 - i. Trish Vanstory for president
 - ii. Suneeta Rana for VP of membership
 - iii. Deidre Naughton for Treasure
 - iv. Julianna Lieu for Secretary
 - v. Katie Chernyak for VP
 - b. Pam Konde moved to elect the slate of officers put forth by the nominating committee. Heather Koo seconded the motion, and it passed unanimously.
 - c. The current board will continue to serve until June 30th. The newly elected officers will begin their service on July 1st

Principal's Report

1. Ms. Tam gave thanks to the current board for their service.
2. Ms. Tam reported that WES received the VIP Excellence Award from the state. WES was one of seventeen FCPS elementaries to receive this level of state commendation.
3. Where in the World is Westbriar? It's a postcard program being run by WES librarian, Karen Fusilier. Students each received a postcard during the last week of school which they can mail back to WES to answer three questions:
 - a. Where are you reading?
 - b. Who are you?
 - c. What are you reading?

Treasurer's Report

1. WES PTA is finishing the year with plenty of funds. There are some excesses that need to be allocated at this meeting.
2. Reading room shelving came in \$6,000 under budget. Deirdre Naughton moved and Heather Koo seconded that the funds should be reallocated to iPads and a cart for the library. This would give the library two iPad carts – enough for an entire classroom.
3. At the end of the renovation in 2017, only the new classrooms were given throw projectors. The PTA has a goal to have throw projectors in all classrooms. WES PTA has excess funding in its budget and can make these purchases without any problems this year. Jennifer Sellers moved to change the amount in the PTA budget for throw projectors from \$14,000 to \$21,000. Aja Chaker seconded the motion and it passed unanimously.
4. Ms. Tam shared with the PTA Board that she would like to purchase two iPad carts and 15 iPads for each cart to be used by the kindergarten team. She asked if the PTA could fund one cart and the laptops to fill it. Jennifer Sellers so moved and Aja Chaker seconded. The motion passed 10-2.

Next Meeting

1. Deidre Naughton motioned to adjourn the meeting and Suneeta Rana seconded the motion.
2. Meeting was adjourned at 7:55 PM.
3. Next meeting will be held in the new 2019-2020 school year.